



# YOKOHAMA CHRISTIAN SCHOOL

Please attach a recent photo

## APPLICATION

Application Date (M/D/Y): \_\_\_\_\_  
 Date of Enrollment (M/D/Y) \_\_\_\_\_ Anticipated Length of Stay: \_\_\_\_\_ (years)

**PRESCHOOL** (2 year olds - circle days)  
 8:30AM-12:30PM (3-5 days/week)  
 M T W TH F (After School Care is available)

**PRESCHOOL:** (3 & 4 year olds - circle days)  
 8:30AM-2:30PM (3-5 days/week)  
 M T W TH F (After School Care is available)

**ELEMENTARY CLASS (K-3)** Monday-Friday only 8:30AM-2:30PM (circle the appropriate one)

**Kindergarten**  
 5 by Sept. 1, 2016

**First Grade**  
 6 by Sept. 1, 2016

**Second Grade**  
 7 Sept 1, 2016

**Third Grade**  
 8 by Sept 1, 2016

## GENERAL INFORMATION

Family Name \_\_\_\_\_  
 Birthday (M/D/Y) \_\_\_\_\_  
 Country of Birth \_\_\_\_\_  
 Child's First Language \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Computer Email \_\_\_\_\_  
 (For attachments)

Given Name \_\_\_\_\_  
 Gender: Male \_\_\_\_\_ Female \_\_\_\_\_  
 Country of Passport: \_\_\_\_\_  
 Other Language(s) \_\_\_\_\_  
 \_\_\_\_\_  
 Postal Code 〒 \_\_\_\_\_ - \_\_\_\_\_  
 Mobile Email \_\_\_\_\_  
 (For emergencies)

## PARENTS & SIBLING INFORMATION

Father's Name		Mother's Name	
Nationality		Nationality	
Primary Language		Primary Language	
Secondary Language		Secondary Language	
Spoken English <i>Circle please</i>	Native Intermediate Beginning	Spoken English <i>Circle please</i>	Native Intermediate Beginning
Occupation		Occupation	
Business Name		Business Name	
Address		Address	
Phone		Phone	
Cell Phone		Cell Phone	

Sibling(s) Name	Gender	Birth Date	Grade	School

## STUDENT ACADEMIC INFORMATION (remember to include reports with application)

Name of the school	City & Country	School year	Entry Date (Month/Year)	Exit Date (Month/Year)	Grade	Language of instruction

Office Use only	Inquiry: Interview date:	Application & fee rcvd: Start Date:	Acceptance: Withdrawal:
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## APPLICATION PROCEDURE

### STEP 1: APPOINTMENT TO VISIT

Make an appointment for tour by calling the office or sending an email. Appointment times are available on Monday & Thursday mornings.

### STEP 2: APPLICATION SUBMISSION (at time of Interview)

#### Checklist:

- \_\_\_\_\_ Application for enrollment & application deposit Y5,000
- \_\_\_\_\_ Proof of age (include a birth certificate or passport information page)
- \_\_\_\_\_ Teacher recommendations and/or reports from previous schooling
- \_\_\_\_\_ Health History (completed by parent or guardian)
- \_\_\_\_\_ A completed Medical Certificate for School Entrance (5 years & up)

*\*\*PLEASE NOTE that your application will not be considered until all the above documents have been received. It is your responsibility to confirm that documents and forms have been sent.*

### STEP 3 INTERVIEW & PARENT ORIENTATION

A parent and child interview will be conducted and include a brief discussion about your situation and future school plans. Children 4 years and older will be evaluated on their English listening and speaking abilities. Elementary students skills must be within one year of grade level.

### STEP 4 START DATE DETERMINED

An invoice for fees will be issued upon acceptance. Your invoice must be paid in full before your child starts class.

**NOTE:** Once you have determined the days your preschool-aged child attends there will be no change of days until the following school year. Yes, you may add days as your child adjusts the school and if there is space available.

**CRITERIA FOR ENTRANCE:** The following will be used as a basis for selecting children to attend the school: age, class size, English language proficiency, siblings enrolled at the school; and English language support at home by a parent or guardian.

Yokohama Christian School admits students of any race, national and ethnic origin to all the rights, privileges, programs and activities accorded or made available to YCS students. We do not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of our educational policies and procedures in our school-administered programs.