



YOKOHAMA CHRISTIAN SCHOOL

Please attach a recent photo

APPLICATION

Application Date (M/D/Y): _____
 Date of Enrollment (M/D/Y) _____ Anticipated Length of Stay: _____ (years)

PRESCHOOL (2 year olds - circle days)

8:30AM-12:30PM (3-5 days/week)

M T W TH F (After School Care is available)

PRESCHOOL: (3 & 4 year olds - circle days)

8:30AM-2:30PM (3-5 days/week)

M T W TH F (After School Care is available)

ELEMENTARY CLASSES Monday-Friday only 8:30AM-2:30PM (circle the appropriate one)

Lower Elementary Class

Kindergarten

5 by Sept. 1, 2017

First Grade

6 by Sept. 1, 2017

Second Grade

7 Sept 1, 2017

Upper Elementary Class

Third Grade

8 by Sept 1, 2017

Fourth Grade

9 by Sept 1, 2017

Fifth Grade

10 by Sept 1, 2017

GENERAL INFORMATION

Family Name _____

Birthday (M/D/Y) _____

Country of Birth _____

Child's First Language _____

Home Address _____

Given Name _____

Gender: Male _____ Female _____

Country of Passport: _____

Other Language(s) _____

Postal Code 〒 _____ - _____

Home Phone: _____

Computer Email: _____

(For attachments)

Mobile Email: _____

(For emergencies)

Optional: What church do you attend? _____ How long have been a member? _____

PARENTS & SIBLING INFORMATION

| | | | |
|--|-------------------------------------|--|-------------------------------------|
| Father's Name | | Mother's Name | |
| Nationality | | Nationality | |
| Primary Language | | Primary Language | |
| Secondary Language | | Secondary Language | |
| Spoken English <i>Circle please</i> | Native Intermediate Beginning | Spoken English <i>Circle please</i> | Native Intermediate Beginning |
| Occupation | | Occupation | |
| Business Name | | Business Name | |
| Address | | Address | |
| Phone | | Phone | |
| Cell Phone | | Cell Phone | |

| Sibling(s) Name | Gender | Birth Date | Grade | School |
|-----------------|--------|------------|-------|--------|
| | | | | |
| | | | | |

STUDENT ACADEMIC INFORMATION (remember to include reports with application)

| School Name | School Year | Entry Date | Exit Date | Grades | Instructional |
|--------------|-------------|------------|-----------|----------|---------------|
| City/Country | | (M/Y) | (M/Y) | attended | Language(s) |
| | | | | | |
| | | | | | |

Office Use
only

Inquiry:
Interview date:

Application & fee received:
Start Date:

Acceptance:
Withdrawal:

Address: 66-2 Yamate-cho, Naka-ku, Yokohama 231-0862 **Phone in Japan:** 045-651-5177 (outside Japan 81-45-651-5177) **FAX in Japan:** 045-651-5191 (outside Japan 81-45-651-5191) **Website:** www.yokohamaunionchurch.org **Email:** school@yokohamaunionchurch.org



APPLICATION PROCEDURE

STEP 1: APPOINTMENT TO VISIT

Make an appointment by calling the office or sending an email.
Appointment times are available on Monday & Thursday mornings.

STEP 2: APPLICATION SUBMISSION

Checklist:

- _____ Application for enrollment & application deposit Y10,000
- _____ Proof of age (*include a birth certificate or passport information page*)
- _____ Teacher recommendations and/or reports from previous schooling
- _____ Health History (*completed by parent or guardian*)

Elementary School Application

- _____ A completed Medical Certificate for School Entrance (*5 years & up*)
- _____ A completed Elementary Reference Form (*5 years & up*)
- _____ Report cards from previous schooling are required

***PLEASE NOTE that your application will not be considered until all the above documents have been received. It is your responsibility to confirm that documents and forms have been sent.*

STEP 3 SCHEDULE AN INTERVIEW

A parent and child interview will be conducted and include a brief discussion about your situation and future school plans. Children 4 years and older will be evaluated on their English listening and speaking abilities. *Elementary school children's English must be within one year of grade level.*

STEP 4 START DATE DETERMINED

NOTE: Elementary children, 5 and up, attend 5 days per week. Once you have determined the days your preschool-aged child attends there will be no change of days until the following school year. Yes, you may add days as your child adjusts the school if there is space available.

FINANCIAL INFORMATION

- ❖ Note: the YCS registration fee is due in full within 10 days of acceptance of your child at the school
- ❖ An invoice for tuition and fees will be issued upon acceptance. Your invoice must be paid in full before your child starts class.

CRITERIA FOR ENTRANCE: The following will be used as a basis for selecting children to attend the school: age, class size, English language proficiency, siblings enrolled at the school; English language support at home by a parent or guardian and ability to benefit from an English education.

Yokohama Christian School admits students of any race, national and ethnic origin to all the rights, privileges, programs and activities accorded or made available to YCS students. We do not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of our educational policies and procedures in our school-administered programs.